**cALifOrnia**

**SAFEty-OrGaNIZED PrACTICE/Structured decision making® system**

**investigations CQI Tool**

**Reviewer:**

**Case Name:**        **Date of Referral:**

**Worker:**        **Supervisor:**

**Methodology:** Participants will read investigation documentation and review Structured Decision Making (SDM®) safety and risk assessments for agreement, review and assess quality of harm and danger statements, and make observations regarding use of safety‑organized practice approaches with families according to a practice behaviors scale.

**Goal:** This tool provides a continuous quality improvement (CQI) structure for supervisors and assistant supervisors to coach workers and provide balanced feedback on areas of *accomplishment* and areas for *development* and plan with workers next steps in strengthening skills.

**A. SDM® SAFETY AND RISK ASSESSMENTS**

**Response Priority:** [ ]  24 hours [ ]  10 days **Allegations In Out-of-Home Care Setting?** [ ]  Yes [ ]  No

**Maltreatment Type** *(check all that apply)***:**

|  |  |  |
| --- | --- | --- |
| [ ]  Physical abuse[ ]  Severe neglect[ ]  None selected | [ ]  Sexual abuse[ ]  Threat of sexual abuse[ ]  General neglect | [ ]  Emotional abuse[ ]  Threat of neglect |

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| **Response to Referral** | **Agreement** | **Comments** |
| Timely response per policy | [ ]  Yes [ ]  No |       |
| **Safety Assessment** |       |
| Completed | [ ]  Yes [ ]  No |
| Correct assessment used  | [ ]  Yes [ ]  No |
| Timely | [ ]  Yes [ ]  No |
| Correct household(s) | [ ]  Yes [ ]  No |
| Child vulnerabilities | [ ]  Yes [ ]  No |
| Safety threats | [ ]  Yes [ ]  No |
| Caregiver complicating behaviors | [ ]  Yes [ ]  No |
| Household strengths and actions of protection | [ ]  Yes [ ]  No |
| Protective interventions | [ ]  Yes [ ]  No |
| Safety decision | [ ]  Yes [ ]  No |
| Safety plan | [ ]  Yes [ ]  No |
| **Risk Assessment** |       |
| Completed | [ ]  Yes [ ]  No |
| Timely | [ ]  Yes [ ]  No |
| Correct household(s) | [ ]  Yes [ ]  No |
| Risk items selected | [ ]  Yes [ ]  No |
| Scored risk level | [ ]  Yes [ ]  No |
| Overrides | [ ]  Yes [ ]  No |
| Final risk level | [ ]  Yes [ ]  No |
| Planned action | [ ]  Yes [ ]  No |

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| **Areas of Accomplishment** | **Areas of Development** | **Next Steps** |
|       |       |       |

**B. SOCIAL WORKER PRACTICES**

**Documenting Engagement Behaviors**

Consider the following when completing the scale.

* Orients the family to role, purpose, process, and shared agreements during the assessment and investigation
* Uses the Three Questions and solution-focused questions to conduct a balanced assessment of safety, risk, and allegations
* Co-creates or shares harm and danger statement with family and network members
* Identifies and engages family members and others who are important to the child/family to engage in safety planning

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| **Scale for Your Worker/Yourself** |
| **Emerging\*** | **Acquired†** | **Accomplished‡** |
| [ ]  **1** | [ ]  **2** | [ ]  **3** | [ ]  **4** | [ ]  **5** | [ ]  **6** |
|       |

\* Rarely or inconsistently demonstrates the practice behaviors; or using them requires significant supervisor direction/support.

† Often demonstrates the practice behaviors, with some or minimal direction from supervisor.

‡ Consistently demonstrates the practice behaviors as standard practice in virtually all referral/case circumstances, using independent critical thinking skills.

**Quality of Harm and Danger Statements**

Is a harm statement documented in the investigation narrative? ⭘ Yes ⭘ No

Is a danger statement documented in the investigation narrative? ⭘ Yes ⭘ No

Consider the following when completing the scale.

* Written in family-friendly language (no jargon)
* Evidence that the statements were shared with family and their network
* Behaviorally specific
* Clearly states impact to child
* Links to SDM® safety assessment safety threats selected

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| [ ]  **1** | [ ]  **2** | [ ]  **3** | [ ]  **4** | [ ]  **5** | [ ]  **6** |
|       |

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**Strategies for Coaching Practice Improvement**

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